

Name of meeting: Corporate Parenting Board

Date: 15th April 2019

Title of report: Revised Terms of Reference and Membership

Purpose of report:

To provide Corporate Parenting Board with revised draft Terms of Reference and Board Membership for consideration and agreement prior to them being presented for adoption to Annual Council in May 2019.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports)?	No
The Decision - Is it eligible for "call in" by Scrutiny?	Not applicable
Date signed off by Director & name	Elaine McShane for Mel Meggs (5.4.19)
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	No financial implications
Is it also signed off by the Service Director - Legal Governance and Commissioning?	Julie Muscroft
Cabinet member portfolio	Cllr V Kendrick – Children's Services

Electoral wards affected: N/A

Ward councillors consulted: N/A

Public or private: Public

(Have you considered GDPR?)

Yes GDPR considered no service users identified

1. Summary

- 1.1 The report presents revised Terms of Reference and membership for the Board to be considered and proposed for adoption at Annual Council in May 2019. The existing terms of reference were agreed by Annual Council on 23rd May 2018. The Terms of Reference and Membership are appended to this report.

2. Information required to take a decision

- 2.1 The information required to take a decision is contained in Appendix 1.

3. Implications for the Council

3.1 Working with People

Not applicable

3.2 Working with Partners

Not applicable

3.3 Place Based Working

Not applicable

3.4 Improving Outcomes for Children

A key consideration of the Board relates to the extent that looked after children are prepared for adulthood including their ability to gain and sustain paid employment.

The Corporate Parenting Board ensures that Council fulfils its statutory duties as corporate parents for Looked after Children. It hold services and partners to account for their performance in terms of the outcomes for looked after children and where early intervention and prevention approaches should be adopted or improved.

The Corporate Parenting Board provides the oversight and accountability function for the outcomes of all Kirklees looked after children.

3.5 Other

Not applicable

4. Consultees and their opinions

- 4.1 Not applicable

5. Next steps

- 5.1 Corporate Parenting Board consider, amend and agree the terms of reference and membership for adoption at the Annual Council meeting in May 2019.

6. Officer recommendations and reasons

- 6.1 It is recommended that Corporate Parenting Board considers the attached terms of reference and agrees them prior to them being recommended for adoption at the Annual Council meeting in May 2019.

7. Cabinet portfolio holder recommendation

7.1 The recommendation by the portfolio holder for Children's Services will be that the terms of reference are adopted by Annual Council meeting in May 2019, following their consideration at the Corporate Parenting Board in April 2019.

8. Contact officer

Helen Kilroy – Principal Governance and Democratic Engagement Officer
Steve Comb – Head of Corporate Parenting

9. Background Papers and History of Decisions

Terms of Reference Corporate Parenting Board – 23rd May 2018 Annual Council Meeting

10. Assistant Director responsible

Elaine McShane, Service Director – Family Support and Child Protection

CORPORATE PARENTING BOARD

TERMS OF REFERENCE

Purpose: To ensure that the Council fulfills its responsibilities as good corporate parents for all their children in care.

The Corporate Parenting Board is accountable to Full Council through its Cabinet. Initial reporting of concerns will be escalated by the cabinet portfolio holder to appropriate governance bodies including Cabinet.

The Board will meet for a minimum of six times per annum (bi-monthly).

Membership:

Cabinet Portfolio Holder Member
Elected Members representing all political parties
Chair of Children's Scrutiny Panel (ex-officio Member) or his/her nominee
Director of Children's Services
Service Director, Family Support & Child Protection
Service Director, Learning and Early Support
Head of Corporate Parenting (Sufficiency)
Head of Corporate Parenting (Children in Care and Care Leavers)
Virtual School Head Teacher
Virtual School Chair of Governing Body
Head of Joint Commissioning
Head of Safeguarding and Quality Assurance
Head of Localities Offer (Children and Families)
Designated Nurse for Looked after children
Representatives from Kirklees Fostering Network
Service Manager (Family Support and Child Protection)
Care Leavers Advocate (Family Support and Child Protection)
Head of Service, Assessment, Intervention and Front Door
Head of Service, Assessment and Intervention

Representatives from a range of services and partner agencies will be invited as appropriate and will receive papers including: Kirklees College, Calderdale and Kirklees Careers, Multi-Agency Safeguarding Hub, Sufficiency Team, Performance Team and Kirklees Neighbourhood Housing

Terms of Reference:

- 1 There is a requirement that all Board Members will make enquiries or visit services and partners to assist in exploring the role of the Council as a Corporate Parent and report back to the Board.
- 2 To consider and recommend ways in which the Council can improve the life chances of all children in care and care leavers.
- 3 To advise the Council's Cabinet and other governance bodies of actions that need to be taken.
- 4 To bring to the attention of the Council's Overview and Scrutiny Management Committee any areas which may warrant Scrutiny consideration
- 5 To ensure there are good partnerships between council departments and partner agencies and that Council services and partners are held to account for their strategies and operational delivery.

- 6 To provide an opportunity for the voice of our children and young people to inform the considerations and recommendations of the Board.
- 7 To maintain a strategic overview of new developments, initiatives, plans, policies and strategies that impact on services for children and young people in or leaving our care.
- 8 To monitor the performance of the Council by receiving regular progress reports on all performance data relating to Corporate Parenting Services.
- 9 To receive regular reports on the progress and needs of care leavers including employment, further education, training, housing and health.
9. To consider statutory reports from the Adoption and Fostering Services, Independent Reviewing Officers, Residential and Youth Offending Teams and make recommendations.
10. To agree an annual work programme setting out its key priorities and areas for action.
11. To prepare an Annual Report on the areas considered by the Board, including its work programme, for presentation to Council and Kirklees Health and Wellbeing Board.
- 11 To acknowledge and celebrate in the achievements of children and young people in care and support and participate in annual celebration events.
- 12 Review on an annual basis the Statements of Purpose of the Kirklees Fostering Service and Kirklees Registered Children's Homes
- 13 To receive an Annual Report on:-
 - One Adoption (West Yorkshire)
 - Children who go missing from care
 - Health of looked after children
 - The educational outcomes for looked after children
 - The work of the Leaving Care Service
 - Children and young people placed outside the Kirklees boundary
 - Youth Offending Team relating to their work with children in care
 - Private Fostering Service
 - Children's Rights and Advocacy
 - Complaints and Compliments
 - Membership and Terms of Reference of the Board
 - The Sufficiency of Placements for Children in Care